

**Archives of the
National Society of the Colonial Dames of America
in the Commonwealth of Massachusetts**

**Quincy Homestead Records
Finding Aid**

Date range: 1634-2023

Bulk dates: 1904-present

Creator: The National Society of the Colonial Dames of America in the Commonwealth of Massachusetts (NSCDA-MA).

Extent: 14.3 Linear feet (16 full Hollinger boxes, 6 half-Hollinger boxes, 1 cabinet in the flat file cabinet, and 3 bankers boxes of photos to be added after they are processed).

Collection Summary: This collection consists of records related to the Quincy Homestead, also known as the Dorothy Quincy Homestead, located in Quincy, Massachusetts. Quincy Homestead is managed by the National Society of Colonial Dames of America in the Commonwealth of Massachusetts (NSCDA-MA), a non-profit organization that promotes our national heritage through the preservation of historic buildings and artifacts. The materials cover the history of the Quincy family, the property's use by the NSCDA-MA, and preservation and architectural projects associated with the property.

Processors: Shaelyn Frost, Alexa Gonzalez. Completed October, 2024.

Languages: English

Collection Details

Collection Description: This collection documents the architecture, history, physical buildings and grounds, and administration of the Quincy Homestead, which has been managed by the NSDCA-MA since 1904. Materials related to the NSDCA-MA include correspondence, architectural drawings, renovation plans, administrative records, assorted print materials, photographs, and prints. This collection also documents the extensive preservation efforts undertaken under the NSDCA-MA leadership, both internally and externally, including the renovations made led by Joseph Everett Chandler in 1904 and the Grounds and Gardens Restoration Project undertaken from 1972-1976. Materials include records relating to regular maintenance and preservation of their interior collections and spaces, such as treatment plans, conservation costs, and grants and funding records. Records in the collection also document biographies, genealogies, and inventory and estate records of the Quincy family and other occupants of the property. The collection is currently stored in the Archives of the NSCDA-MA. This collection will be of interest to researchers studying the early history of Quincy; the architectural history and evolution of colonial homes; landscape design; the occupants of the house, including the Quincy family and John Hancock; and women's groups and women's history.

Biographical Note: The Quincy Homestead is located at 34 Butler Road, on the corner of Hancock Street and Butler Road in Quincy Massachusetts. The property was acquired in 1635 by Edmund Quincy I (1602-1636), one of the founders of the Massachusetts Bay Colony. The original house was constructed in the 1680s by his son, Edmund Quincy II (1628-1698). Extensive changes were made by Edmund Quincy III (1681-1737), who enlarged and remodeled the Homestead in 1706, adding the study and upstairs chambers. The two-and-a-half-story house incorporates Colonial, Georgian, and Victorian architectural styles with a yellow clapboard exterior. The home is slightly removed from the highway and surrounded on three sides by its grounds. It is situated near the Adams National Historic Park and is bordered by Furnace Brook in the Quincy Center Local Historic District.

Until the mid-18th century, Quincy Homestead served as the home for five generations of the Quincy family, who greatly influenced colonial politics, trade, and society. They soon became one of the most prominent families in Massachusetts, with descendants including Josiah Quincy, Samuel Quincy, President John Quincy Adams, and Dr. Oliver Wendell Holmes. It was also the childhood home of Dorothy Quincy, former First Lady of Massachusetts. She married John Hancock in 1776, who was two-time governor of Massachusetts, as well as president of the Second Continental Congress, and the first signer of the Declaration of Independence.

The Homestead was purchased by NSCDA-MA in 1904. The NSCDA-MA engaged in a long-term contract with the Metropolitan District Commission (MDC) where the MDC would buy and own the property while the NSCDA-MA would furnish and interpret the interior for visitors. This private-public partnership continues today. Major renovations were made in 1904, and architect Joseph Everett Chandler was hired to restore certain historic features of the home, as original architectural elements of the Quincy Homestead were modified over the centuries.

Arrangement Description: The collection is arranged in seven series:

Series 1: History and Architecture, 1634-2022, nonconsecutive

Series 2: Biography and Genealogy, 1669-2016, non-consecutive

Series 3: Preservation and Maintenance, 1904-2013, non-consecutive

Series 4: Architectural and Renovation Plans, 1890-1974, non-consecutive

Series 5: Programs and Events, 1893-2017, non-consecutive

Series 6: Collections and Interior, 1747-2017, non-consecutive

Series 7: Administrative Files, 1904-2023, non-consecutive

Separated Materials

“Map” refers to flat case drawers. Prints and photographs related to the collection are stored separately and are awaiting processing.

Related Materials

See the “Quincy Family Papers, 1630-1930” at the Massachusetts Historical Society.

Acquisition Information

The materials in the collection were created by or collected by the NSCDA-MA.

Subject Headings

Architecture, Colonial – United States

Chandler, Joseph Everett

Events – Tourism – Massachusetts – Boston

Foley, Daniel J.

Gardens – Conservation and restoration – United States

Hancock, Dorothy Quincy, 1747-1830

Hancock, John, 1737-1793

Historic buildings – Conservation and restoration – Massachusetts – Boston

Historic buildings – Designs and plans

Historic buildings – Maintenance and repair

Historic house museums – Collection management – Massachusetts – Boston

Historic house museums – Furniture, equipment, etc.

Historic house museums – Massachusetts – Boston

Landscape Architecture

Massachusetts. Metropolitan District Commission. Division of Parks and Recreation

National Society of The Colonial Dames of America, Massachusetts Society

Quincy, Edmund, 1628-1698

Quincy, Edmund, 1681-1738

Quincy, Edmund, 1703-1788

Quincy Family – Massachusetts

Webster, Mrs. Edwin S.

Processing Note

The processing process followed the institution’s policies and procedures.

Using the Collection

Access: Collection is open and available for use. To access the Archives see:

<https://nscdama.org/research/>

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Preferred Citation: The Quincy Homestead Records, The National Society of the Colonial Dames of America in the Commonwealth of Massachusetts, Boston, Massachusetts

Collection Inventory

Series 1: History and Architecture, 1634-2022, non-consecutive

This series contains records on the history and architecture of the Quincy Homestead. It includes descriptions and plans of the property, including the history of ownership from Edmund Quincy II (1628-1698) to the NSCDA-MA and the MDC, as well as the major changes made to the home in the early 1700 and 1900s by John Marshall and Joseph Everett Chandler respectively. There are also a substantial amount of memos, correspondences, and legislative proposals related to the proposed transfer of Quincy Homestead to the National Park Service (NPS). This series is arranged alphabetically.

Box	Folder	Description
1	1	Adams National Historical Park Designation, 1998
1	1.2	Adams National Historic Site – General Management Plan, 1995, 1996
1	2	Architectural Changes, 1706-1708, 1920, 1974-1985, undated
1	3	Chandler, Joseph Everett (b.1864-1945)- Renovations, 1902, 1904-1905, 2002, undated
1	4	Coddington House, 1916-1920
1	5	Grounds and Gardens, 1760, 1955, 1959, 1964, 1969, 1983 1995, undated
1	5.1	“A Historical Sketch of the Old Church, Quincy Mass.” – Frederic A. Whitney, 1864
1	6	History by Adelaide Brown – “Our Quincy Mansion,” undated
1	7	Histories Prepared by the NSCDA, 1920, 1976
1	8	History of Ownership, 1665, 1775-1825, 1858, 1904-1930, 2004 undated
2	9	History of Ownership cont., 1837, 1956, 1962-1966, 1972-1976, undated
2	10	History of Ownership cont., 1983, 2001, 2008 undated
2	11	Histories of the Property, 1634-1660, 1807- 1989, undated
Map	–	“Homes of Famous Americans,” Better Homes and Gardens, 1925
2	11.1	Josiah Quincy House National Historic Landmark Nomination Form, undated
2	12	Land Protection Program – National Park Service, 1989
2	13	Massachusetts Historic Landmark, undated, 1964-1966
3	14	National Historic Landmark Nomination, 2002, 2003
3	15	National Historic Landmark Nomination cont., 2002-2006
3	16	National Register of Historic Places Designation, 1971, 1976, 1998
3	16.1	“New England Begins: The Seventeenth Century” – Museum of Fine Arts Boston, undated
3	17	“A New Look at Quincy Homestead” by Pricilla Ritter, 1974
3	18	Newspaper Clippings, 1976-2022

3	18.1	“Old Time New England” – Society of the Preservation of New England Antiquities, 1929
3	19	Photographs and Floorplans of Quincy Homestead, undated
3	20	Plans and Descriptions of the Home, 1761, 1882, 1890, undated
3	21	Poem About Quincy Homestead by H. Dana Strother, 1902
4	21.1	“A Portfolio of Nine Watercolor Views Relating to Certain Members of the Adams and Quincy Families” by Eliza Susan Quincy – Massachusetts Historical Society, 1975
4	21.2	Proposed Transfer to the NPS, 1991-2009
4	21.3	Proposed Transfer to the NPS cont., 2000-2006
4	21.4	Proposed Transfer to the NPS – Adams National Park Boundary Addition Proposal, 2006-2011
4	22	Quincy Heritage Agenda – National Park Service, 1994
4	22.1	Quincy History and Tourism, 1827, 1974-1976, 1985-1996, undated
4	22.2	“The Quincy Homestead and the Martin House” – by Edith Woodbury Coyle, undated
4	23	Quincy House Fund, 1904
5	23.1	Quincy Multiple Resource Area National Register of Historic Places Registration Form, 1989
5	23.2	Quincy’s Historic Heritage Ecosystem Booklet, 2019
5	23.3	Report of the Quincy Homestead From a Former Caretaker, 1924
Map	–	Research Conducted by the NSCDA, 1933, 1968, 1973, undated
5	24	“Women in the Quincy Homestead” – Marcia Synnott and Laurel Sharp, 1998

Series 2: Biography and Genealogy, 1669-2016, non-consecutive

This series contains the biographies, wills and estate inventories, and correspondence of the Quincy family, including Dorothy Quincy Hancock. It also contains genealogical materials, such as family trees, relating to the Quincy, Alleyne, and Black families. The series is arranged alphabetically.

Box	Folder	Description
1	1	Adams, Abigail – Biography, undated
Map	–	Adams Family – Research Conducted by the NSCDA
1	1.1	Alleyne Family – Biography, 1995
1	2	Alleyne Family – Genealogy, 1965
1	2.1	Alleyne, Mary – Will and Inventory of Estate, 1787
Map	–	Black Family – Genealogy, 1977 1988, undated
1	2.2	Black, Moses – Will and Inventory of Estate, 1813
1	3	Butler, Peter – Biography, 1895
1	4	”Dorothy Quincy – Wife of John Hancock: With Events of Her Time” by Ellen C.D.Q. Woodbury, 1901
Map	–	Family Memorials by Edward Elbridge Sailsbury, 1885
1	5	Hancock, Dorothy Quincy - Biographies, 1931, 1962, 1975, 2009, 2016, undated
1	6	Hancock, Dorothy Quincy – Courtship/Marriage to John Hancock, 1775, 1881, 1915, 1957
Map	–	Hancock, Dorothy Quincy – Will and Probate Records, 1830-1831
1	7	Hancock, John - Biographies, 1950, 1987
1	7.1	Hancock, John - Correspondence from James Arthur, 1775
1	8	Holmes, Oliver Wendell Sr. – “Dorothy Q.”, Poem about his Great-Grandmother, Dorothy Quincy (b. 1709–1762), undated
1	9	Jackson, Dorothy Quincy – Inventory of Estate, approximately 1762
1	9.1	Marshall, John - Biography
1	10	”A Pride of Quincyys,” A Massachusetts Historical Society Picture Book, 1969
1	11	Quincy, Edmund II (1628-1698) – Inventory of Estate, 1698
1	12	Quincy, Edmund III (1681-1737) – Biographies, 1998, undated
1	13	Quincy Edmund III (1681-1737) – Commonplace Book, 1669-1738
1	14	Quincy, Edmund III (1681-1737) – Will and Inventory of Estate, approximately 1730, 1737
1	15	Quincy, Edmund IV (1703-1788) – Biographies, 1978, undated
1	16	Quincy, Edmund IV (1703-1788) – Correspondence from Benjamin Franklin, 1761
1	17	Quincy, Edmund IV (1703-1788) – Inventory of Estate, 1758
1	18	Quincy, Edmund IV (1703-1788) – Letterbook, 1729-1776
2	19	Quincy Family – Biographies, 1904, 1930, undated

2	20	Quincy Family – Genealogy, 1959, 1985 undated
Map	–	Quincy Family Tree, undated
2	21	Quincy Family Properties, 1982
2	22	Quincy, Josiah – Correspondence, 1774
Map	–	Quincy, Josiah – Research Conducted by the NSCDA, undated
2	22.1	Quincy, Julia C. – Correspondence, 1865
2	23	Quincy, Martha A. – Correspondence to her sister, A.W. Wales, 1862
2	24	Quincy Women: 200 Years – Bicentennial Task Force of the Mayor’s Commission on the Status of Women, 1976
2	25	Reminiscences of the Hancocks by Martha A Quincy, 1864
Map	–	Research Conducted by the NSCDA, 1964, 1967-1968, undated

Series 3: Preservation and Maintenance, 1904-2013, non-consecutive

This series contains correspondence, notes, receipts, and other materials relating to the structure, content, repairs, and preservation of the Quincy Homestead, including the large-scale grounds renovation project led by landscape architect Daniel J. Foley from 1972-1976 and Committee Chair, Mrs. Edwin S. Webster. Materials provide information on cost estimates, plans and agendas, and overall progress of the project. Architectural and renovation plans for these projects are found in Series 4. The series is arranged alphabetically.

Box	Folder	Description
1	1	Archaeological Assessment Report – MDC, 1989, 2003
1	2	Clapboards – Historic Paint Colors, 1973-1974, 1991
1	2.1	Correspondence – Mrs. Edwin S. Webster, 1956
1	3	Community Preservation Committee Application, 2013
1	3.1	Conservation of the Jackson Homestead, 1982
1	3.2	Dining Room Finishes Investigation – Architectural Conservation Services, 2017
1	4	Exterior Repairs, 1949, 1964, 1967, 1975, 1980-1981
1	5	Funding for Repairs, 1919, 1920, 1962, 2005-2008, undated
1	6	Furnace Brook Local Flood Protection Project, 1976
1	7	Furnace Brook Local Flood Protection Project cont., 1977
1	8	Furnace Brook Reservation Draft National Register Nomination, 1992
1	9	Furnace Book Restoration and Maintenance, 1904-1923
2	10	Grounds and Gardens Maintenance, 1968-1996, 2015, undated
2	10.1	Grounds and Gardens Maintenance cont. – Elm Tree Maintenance, 1926-1958
2	11	Grounds and Gardens Restoration Project, 1972-1976
2	11.1	Grounds and Gardens Restoration Project, cont., 1972-1976
2	11.2	Grounds and Gardens Restoration Project Funding, 1972-1976
2	12	Grounds Renovation Plans, 1952-1954
2	13	Historic Landscape Restoration Project – MDC, 1994
2	13.1	Historic Landscape Restoration Project cont. – MDC, 1994
3	14	House Repairs 1925-1969
3	15	House Repairs cont., 1972-2004
3	16	Interior Maintenance, 1972-1997, undated
3	17	Kitchen Fireplace Restoration, 1978
3	18	Long Range Plans, 1981
3	18.1	Metropolitan District Commission, 1973-1975
3	19	Metropolitan District Commission cont., 1986, 1993, 2002, undated
3	20	Newspaper Clippings, 1920, 1991, 1995, 1996, 2016, undated
3	21	Property Conditions Reports, 1924, 1973, 1974, 1993
4	22	Restoration Bidding Proposal, 1973

4	23	Roof Repair and Painting Project, 1989-1991
4	24	Roof Repair and Painting Project – Funding, 1989-1991
4	25	Tree Census, 1939
Map	–	Tree Census – Blueprints, 1939

Series 4: Architectural and Renovation Plans, 1890-1974, non-consecutive

This series comprises architectural and renovation plans, most of which are related to documents found in series 3. It contains plans relating to renovations of the grounds and gardens, as well as maps and plans of the town of Quincy.

Box	Folder	Description
1	1	Brickpath and Driveway Plans, 1974
Map	–	Elevations of Quincy House 1973
1	1.1	Floorplan of Quincy Homestead
1	1.2	Garden Bench Plan (est. 1973-1974)
1	2	Garden Fence and Gate Plans, 1974
1	2.1	Garden Reconstruction and Grounds Plan, 1974
1	2.2	Grape Trellis for Carriage House Plan
Map	–	Land Plot of Quincy Homestead, 1903
Map	–	Map of Quincy – Including Quincy Homestead Plot, undated
Map	–	Proposed Garden House, 1972
1	3	Proposal for Grounds Improvement, 1973
1	4	Town of Quincy Building Plots, 1890

Series 5: Events and Programs, 1893-2019, non-consecutive

This series includes programs and events pertaining to the Quincy Homestead. Materials include event flyers, pamphlets, newspaper clippings, and other ephemera, as well documents relating to tours, such as outlines and schedules. This series is arranged alphabetically.

Box	Folder	Description
1	1	Anniversary Celebrations, 1925, 1993
1	2	Correspondence, 1962-1974, undated
1	3	Event Flyers, Brochures & Invitations, 1920-2012, undated
1	4	Flower Show, 1975-1976, 1993, 1995
1	5	Greeter's Guides, 2017
1	6	Historic Tour Schedules and Volunteer Lists, 2015-2019
1	7	Invitation Lists, 1975, 1990-1993, undated
1	8	Junior Historian Day, 1996, undated
1	9	Newspaper Clippings, 1893-1937, 1957- 1969, 1975, 1983-1985, 1989, 1991-1997, 2017, undated
1	10	Opening Celebration, 1975
1	11	Quincy History Play, 1993
1	12	Restoration & Restoration Celebration, 1903, 1915, 1937, 1976, 1990, 1992
2	13	Regional Tour Programs, 1976, 1999
2	14	School Field Trip, 1994
2	14.1	"A Tour Guide's Guide to the Quincy Homestead" – Edward O'Neil, undated
2	15	Tour Outlines, 1989, 1991, 2001, 2019, undated
2	16	Tree Fund, 1931, undated
2	17	Visitors Books, 2005, 2009-2014, 2017
2	18	Volunteer Documents, undated

Series 6: Collections and Interiors, 1747-2017, non-consecutive

This series consists of descriptions, bequests, loans, articles, and appraisals of the interior of the Quincy Homestead and its collections. Materials include accession and deaccession records, descriptions and receipts of preservation treatments, and correspondence, and assorted printed materials. Correspondence specifically pertaining to acquisitions, gifts, and bequests were kept in context within folder 2.1. This series is arranged alphabetically.

Box	Folder	Description
1	1	Appraisals, 1932, 1973, 1986, 2000, undated
1	2	American Portraits, 1942, undated
Map	–	Angelic Dames to the Quincy Homestead Collection, 1986-1987
1	2.1	Acquisitions and Bequests, 1904, 1919, 1925, 1939, 1941, 1954, 1966, 1972, 1982, 1988, undated
1	3	Booby Sled & Booby Hut, 1921- 2006, undated
1	4	Carriage, 1974, undated
1	5	Clothing, 1911, 1913, undated
1	6	Colonial recipes, undated
1	7	Collections & Interior – Correspondence, 1904-2004, undated
1	8	Collections & Interior – Descriptions, 1906, 1930, 1973-1985, undated
2	9	Collections & Interior – Photograph Inventory, 1989, undated
2	10	Collections & Interior – Quincy House Library, 1904, 1927, undated
2	10.1	Deaccessions, 1977, 1984-1985
2	11	Dolls (photos removed), 1977, undated
2	12	Dorothy Quincy Hancock Documents, 1887, 1906, 1907, 1949, 2004, 2008, undated
2	12.1	Exhibition Critique – Laurie Butters, 1990
2	12.2	Furniture Conservation, 1987, 1991, undated
2	13	Hancock Letter, 1775
2	13.2	Historic Homes Register, 1992
2	13.3	Insurance, 1915, 1937, 1947, 1963, 1973
2	14	Inventory, 1904-1912, 1915-1916, 1923, 1953-1954, 1970, 1981, 1984, undated
2	15	Loans, 1904-1932, undated
2	15.1	Loans cont., 1932-1998, undated
2	15.2	Museum House Slides Project, 1967
2	16	Museum Properties Booklets, 1969-1970, 1973-1974, 1995
3	17	Newspaper Clippings, 1921-1922, 1963, 1991 2001, undated
3	17.1	“On Cataloging Museum Houses” – Francis W. Peabody, 1985
3	18	Quincy Correspondence Copies, 1748, 1757, 1762, 1776, 1787, 1798, 1810, 1816, 1831-1838, 1848, 1853, 1857, 1881, 1891, 1897, 1926

3	19	Quincy House Commemorative Postage, 2006
3	20	Quincy Quilts, 1938, undated
3	20.1	Slide Descriptions, undated
3	21	Repairs & Restorations, 1929, 1955, 1981, 2012
3	22	The Quincy Homestead: A Collection of Articles, 2017
3	23	Treasures of America, 1972
3	24	Wallpaper Preservation and Treatments, 1926, 1960, 1984, 2006
3	25	Warren S. Parker Historical Collection, 1910, 1932-1933, undated
3	26	Washington's Lace, 1962, 1964
3	27	Winterthur Collection, 1903-1906, 1970, 1975, undate

Series 7: Administrative Files, 1904-2023, non-consecutive

This series contains materials relating to the administrative work of the Colonial Dames at the Dorothy Quincy Homestead. Materials include typed committee minutes and reports, financial records, and bound journals of accounts, expenses, and meeting notes. Committee minutes and reports have been split up into their specific categories when applicable, with the House Committee, Grounds Committee, and joint House and Grounds Committee meetings. They contain material relating to changes and events happening on the property, including plans and reports for the substantial Garden Reconstruction Program. Correspondence include handwritten and typed memos, as well as printed emails, many of which are between members of the Dorothy Quincy Homestead committee about maintenance, events, and future plans.

Box	Folder	Description
1	1	Accounts Book 1907-1913
1	2	Ad-Hoc Coalition- Metropolitan Park System, 1993
1	3	Admissions and Gift Shop Reports, 1946-1964, 1985-1989
1	4	Admissions and Gift Shop Reports cont., 1990-1994
1	5	Admissions and Gift Shop Reports cont., 1995-1999
1	6	Budgets and Finances, 1904-2019 undated
1	7	City of Quincy Historic Resources Inventory, 2017
1	8	Committee Members, 1972-1973, 1975-1979, 1986-1996, 2019
1	9	Committee Minutes and Reports, 1924, 1946, 1955-1958, 1966-1969
Map	–	Committee Minutes and Reports cont., 1924-1929
1	10	Committee Minutes and Reports cont, 2015-2021
1	11	Committee Minutes and Reports cont., Grounds Committee, 1972-1981
2	12	Committee Minutes and Reports cont., House Committee, 1972-1981, 1985, 1989-1990
2	13	Committee Minutes and Reports cont., Joint House and Grounds Committee, 1973-1982
2	14	Committee Minutes and Reports cont., Joint House and Grounds cont., 1987-2002, 2015-2018
2	15	Contacts and Phone Numbers, 2017
2	16	Correspondence, 1904
2	17	Correspondence cont., 1906-2001
2	18	Correspondence cont., 2017-2018
2	19	Custodial Agreements and Job Description, 1976, 1978-1979, 1996-1999
2	20	Department of Conservation and Recreation – Management of Quincy Homestead, 2008
3	21	Expense Book, 1916-1933
3	22	Foundation for Pension Housing Fund, 1985-1987
3	23	Friends of the Quincy Homestead, 2022, 2023, undated

3	24	Grants and Fundraising, 2005, 2008 undated
3	25	Insurance, 1915, 1925, 1933, 1954, 1985, 2000
3	26	Job Candidates, 1973
3	27	Lawsuit – Kratz and Lead Paint, 1998-1999
3	28	Lawsuit – Kratz and Lead Paint cont., 1999-2000
3	29	Leadership Descriptions and Tasks, 2019, undated
3	30	Lease, Amendments, and Mortgage Records, 1904, 1956
3	31	Long Range Plans, 1981, 1999, 2001
3	32	Museum Program Committee, 1979-1980
3	33	Museum Properties Reports and Accreditation, 1991, 2016-2019, undated
4	34	Newspaper Clippings and Publicity, 1967-1999, undated
4	34.1	Notes Taken by Colonial Dames, undated
4	35	Quincy Homestead Assessment and Proposal, 1998
4	36	Quincy Homestead Stationary, undated
4	37	Record Book 1933-1939
4	38	Secretary Books 1904, undated, 1924
4	39	Secretary Books cont., 1930-1936
4	40	Secretary Books cont., 1948-1969
5	41	Staff Handbook, undated
5	41.1	Wall Project and Progress Tracking Board, 2019
5	42	Work Log, 2016
5	43	Work Study Positions and Job Descriptions, undated

Series 8: Visual Collections - Awaiting processing